

Layout Designer

Job Descriptions | Daily Athenaeum | 2020-21

The layout designer(s) are responsible for laying out content on pages for the Daily Athenaeum's print edition, as well as the design of artistic elements for the page. Will work with the managing editor to create proper flow of a page's content and make proper edits.

The layout designers' job duties include, but are not limited to:

- Crafting pages for the print edition on Sunday afternoons and Wednesday nights
 - Creating assorted artistic elements (if necessary)
 - Overing recommendations regarding design elements
 - Being innovative and comfortable leading change
 - Collaborating with staff members in other areas of the Daily Athenaeum
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The ideal candidate will have:

- Ability to plan, short-term and long-term
- Familiarity with Adobe Creative Cloud (InDesign, Photoshop, Illustrator, etc.)
- Eye for design, editing and best practices regarding printed content
- Understanding of journalistic ethics and media law

Other Requirements:

- The layout designer(s) will report directly to the managing editor.
- **Applicants must:**
 - Be a full-time, fees-paying student at West Virginia University who will commit to serving the full 2020-21 academic year
 - Be able to attend orientation beginning on Sunday, August 16
 - Be able to attend publication days (Sunday approx. Noon to 7 p.m.; Wednesday approx. 4:30 p.m. to midnight. Subject to change with prior notice.)
 - Be able to attend a planning meeting at the beginning of each month (schedule to be determined)
 - Maintain a 2.5 minimum grade point average, consistent with all paid positions at the Daily Athenaeum